Hotel Bristol

PARTY NIGHT BOOKING FORM 2009

Name of Organisation/Company .....

Name of Organiser/Company Representative .....

Date of Party: ❒ 5th Dec ❒ 12th Dec ❒ 18th Dec ❒ 19th Dec

Number of places required .....

Have you held a similar event before? .....

If yes how many attended? .....

Do you require any of the following?

❒ …… Drinks Vouchers @ £5.00 each

❒ Wine list to pre-order & pre-pay (5% discount)

	Deposit Required within 14 days of provisional booking	Final Payment due by 1st November (1st Oct if over 100 guests)	Total
Normal Rate	£10.00 per person	£15.00 per person	£25.00 per person
Reduced Rate*	£23.00 per person	N/A	£23.00 per person

* Conditions apply

Deposit enclosed £ ..... (deposits are non-refundable)

I have read and agree to be bound by the Hotel Bristol's Terms & Conditions.

Name .....

Signed ..... Date.....

For and on behalf of.....

Contact Details:

Address .....

.....

.....

Telephone .....

Email.....

1. **Terms & Conditions**

1.1 These terms & conditions apply to all Party Nights booked at the Hotel Bristol (Newquay) Ltd. and shall take effect immediately on the issue of a confirmation of reservation.

1.2 The terms & conditions of any client or agent of a client shall not apply and by placing an order the client agrees to be bound by these terms and conditions to the exclusion of all other terms and conditions of the client or the agent of the client.

1.3 In these terms and conditions "you" or "the client" means the organiser of the group or company attending the Party Night "the hotel" means the Hotel Bristol (Newquay) Ltd where the Party Night is taking place.

1.4 A written confirmation and £10.00 deposit per person must be received by the hotel within 14 days of the provisional booking or within 3 days if it less than 2 months before the event.

1.5 Provisional bookings not confirmed within the specified time will be released.

1.6 If less than 100 guests/covers are booked the balance of £15.00 per person must be paid in full on or before 1st November

1.7 If 101 or more guests/covers are booked the balance of £15.00 per person must be paid in full on or before 1st October

2. Cancellations by the client

2 .1. Cancellations can be very costly to any venue. Key issues include the degree of cancellation notice available, any significant reduction in the numbers booked and what percentage of the hotel's accommodation (beds and/or covers) is committed to the booking

Party Nights need a sufficient number of guests attending to facilitate a great party atmosphere – last minute cancellations affect not only the venue but also other guests.

To keep prices competitive, the following cancellation fees are payable by the client. Cancellation fees are based upon bookings requiring less than 50% of the hotel's accommodation (beds and/or covers) [38 rooms and/or 100 covers]

Date of Cancellation	Cancellation charge
before 31st August	No Charge
between 1st Sep & 30th Oct	£10.00 Deposit
After 1st November	£25.00 Balance

Where events occupy more than 50% of the hotel's the scale below will apply.

Date of Cancellation	Cancellation charge
before 31st July	No Charge
between 1st Aug & 30th Sep	£10.00 Deposit
After 1st October	£25.00 Balance

2. 2 In any case, if the Hotel Bristol is able to re-let the room(s), the resulting revenue will be deducted from the booking value before the calculation of the cancellation charge.

2. 3 A cancellation must be submitted in writing, direct to the Hotel Bristol. The cancellation date is taken as the arrival date of the notification at the hotel.

3. Cancellation by the Hotel Bristol.

The Hotel Bristol reserves the right to cancel the booking if:

3.1 any part of the hotel is closed or otherwise unavailable because of events outside the hotels control; or

3.2 either party becomes insolvent or, in the case of an individual, becomes subject to a bankruptcy petition; or

3.3 the booking may in the reasonable opinion of the hotel damage the reputation of the hotel. In those circumstances, you are entitled to get back any advance payments, but the hotel would not have any other liability; or

3.4 if there are conflicting reservations, the hotel will abide by the Hotel Proprietors Act conditions.

4. Number of Delegates/Guests

4.1 Any reduction in numbers, after the full payment prior to the party night, will incur a per person charge at the agreed rate. This charge will only be made if the hotel is unable to replace the lost revenue through re-letting the space (bedrooms or covers) no longer required.

4.2 The final confirmed number is the minimum that will be charged for, unless there are exceptional circumstances.

4.3 Sole use of the Hotel is only for parties of 200 or more and only with prior agreement.

5. Payment Terms

5.1 Prices quoted may vary due to the rate of Value Added Tax or (if applicable) currency variations that are beyond the hotel's control.

5.2 Unless you have direct credit facilities with the hotel, a deposit of 10% of the total booking may be due and charged on confirmation.

5.3 If you have a credit arrangement, the amount is due for payment on the invoice date. If any amount is not paid within 28 days of the due date, the Hotel Bristol reserves the right to charge interest of 2% per month over the Bank of England Base Rate on the outstanding amount.

5.4 Any disputed item or price contained in an invoice must be raised in writing to the Hotel Bristol within 7 days of receipt of the invoice. Disputed items will be dealt with separately from the remainder of the monies due, which must still be paid when due.

6. Use of the Hotel Bristol

6.1 The Client shall be responsible for any damage caused to rooms at the Hotel and the Hotel's furnishings and equipment by any act, default or negligence on the part of the Client or any of the Client's guests and the Client will be obliged to reimburse the amount required to make good or remedy such damage.

6.2 No wines, spirits or food brought into the Hotel may be consumed without prior consent of the Hotel.

6.3 The Hotel must comply with certain licensing and statutory regulations and requires the Client to fulfil their obligations in this respect.

7. General

7.1 It is agreed and declared that the Client is not acting on behalf of someone else.

7.2 Any equipment or item specifically requested by you will be charged to your account.

Any particular or peculiar term or condition related to a special booking must be agreed and confirmed in writing by the Hotel.

Clients are subject to the hotel's standard liabilities in the relation to health, safety and security.

These Terms and Conditions do not affect any rights the client may have had under the Hotel Proprietors Act

These Terms and Conditions and the agreement to which they relate shall be governed by and construed in accordance with English law and the parties agree to submit to the exclusive jurisdiction of the Courts in England.